

TOWN OF FRANKLIN RECREATION DEPARTMENT



Field Use/Outside Facilities Request Form

Date: _____

Facility/Field Requested (Check all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Beaver Pond Turf | <input type="checkbox"/> Meadowlark Soccer |
| <input type="checkbox"/> Dacey 11v11 Soccer Field | <input type="checkbox"/> Fletcher 1 |
| <input type="checkbox"/> Dacey Lower Baseball | <input type="checkbox"/> Fletcher 2 |
| <input type="checkbox"/> Dacey Lower Soccer | <input type="checkbox"/> Fletcher 3 |
| <input type="checkbox"/> Dacey Upper 8v8 Soccer | <input type="checkbox"/> Fletcher Rink |
| <input type="checkbox"/> Dacey Upper Baseball | <input type="checkbox"/> Pisani Field 1 |
| <input type="checkbox"/> FHS JV Softball | <input type="checkbox"/> Pisani Field 2 |
| <input type="checkbox"/> FHS Football Stadium | <input type="checkbox"/> Remington/Jefferson Baseball |
| <input type="checkbox"/> FHS Varsity Softball | <input type="checkbox"/> Remington Football |
| <input type="checkbox"/> FHS JV Baseball | <input type="checkbox"/> Remington Left Soccer |
| <input type="checkbox"/> FHS Track | <input type="checkbox"/> Remington Softball 1 |
| <input type="checkbox"/> FHS Varsity Baseball | <input type="checkbox"/> Remington Softball 2 |
| <input type="checkbox"/> FHS New/Front Turf | <input type="checkbox"/> Keller Soccer |
| <input type="checkbox"/> FHS Upper Soccer | <input type="checkbox"/> Keller Softball |
| <input type="checkbox"/> King Street Baseball | <input type="checkbox"/> Other |
| <input type="checkbox"/> King Street Soccer | |
| <input type="checkbox"/> Meadowlark Baseball | |

Organization: _____

Name of Applicant: _____

Address: _____

Mobile Phone # (_____) _____ Email: _____

Requested Date(s) of Use (List All): _____

Days: _____ Time: START: _____ FINISH: _____

Event Purpose for which field is requested (practice, game, tournament, company event)

Approx # of people _____ Will you require the use of lights? YES _____ NO _____

1. Priority System for all facilities of the Franklin Recreation Department is as follows:
 1. Franklin Recreation Programs
Franklin School Department (Franklin High School)
 2. Franklin Organized Youth Leagues (NON-PROFIT)
 3. Franklin Organized Adult Leagues (NON-PROFIT)
 4. Other Non-Profit Organizations (Club teams, mixed residents)
 5. Fee Oriented Organizations (Camps, clinics)

2. Requests for League assignments must be made at least 2 months prior to season start. Traditional seasonal sports (I.e. Franklin Youth Baseball, Franklin Youth Soccer,

Franklin Youth Softball, Franklin Chargers Football, Franklin Youth Lacrosse) will be given preference if two or more groups request the same facility. This process takes place at the Recreation Advisory Board meetings in the spring and fall season.

- Schedules must be submitted to the Recreation Department two weeks prior to start of league. During the season, make-up games or playoff schedules must be submitted to the department prior to playing. Tournaments or other special events need to be applied for separate from regular league play. Please include contact information for coordinators of each league.

Insurance coverage must be furnished and will be determined by the Town of Franklin's Insurance Underwriter for each applicant. Insurance coverage must include a minimum of \$1,000,000 Combined Limit for bodily injury and property damage.

Field Use Insurance Information

Producer: _____

Policy No: _____ (Attach Certificate to this Agreement Policy)

Effective Dates: _____

- User fees for profit generating groups may be charged by the Town. Each applicant will be reviewed and determined by the Town Administrator.
Fee: _____ Waived: _____
- Any damage that is caused by a group using said facility will be repaired at the expense of the group. The group or organization will be responsible for all litter or general maintenance needed to leave the facility in proper condition.
- Any special field preparation arrangements (I.e. Raking, lining fields) are the responsibility of the user. Notice of such shall be made to the Franklin Recreation Department in advance.
- Any Facility Use Agreement may be revoked for any of the following abuses of a facility:
 - Use of Alcohol or Drugs
 - Litter
 - Field damage
 - Illegal Use of Facility
 - Illegal Parking
- A copy of waivers used by organizations in registrations must include the Town of Franklin, their agents, Representatives and Assigns. Please attach copy of the registration waiver.
- Special Conditions to this Agreement:

I hereby for _____ have read, and
(Name of organization)
understand and agree to follow all the regulations in this agreement.

President, Legal representative, Owner

Director of Recreation

REOPENING STANDARDS FOR ENTITIES PROVIDING OUTDOOR ADULT SPORTS, SUPERVISED YOUTH SPORTS LEAGUES, SUMMER SPORTS CAMPS – Phase II

On June 1, 2020, Governor Baker issued COVID-19 Order No. 35, clarifying the progression of the Commonwealth's phased workplace re-opening plan and authorizing certain re-opening preparations at Phase II workplaces. COVID-19 Order No. 35 provides the following framework for amateur organized sports activities and programs during Phase II:

Outdoor athletic facilities shall be open and available for organized youth and adult sports activities

Indoor athletic facilities shall be open and available exclusively for the use of supervised sports programs, including sports camps, for youths under the age of 18.

Group size is limited. Programs must separate participants into groups of no more than 10 participants, including coaches and staff.

Inter-team games, scrimmages, and tournaments shall not be permitted for any organized sports activities.

Contact sports (e.g., basketball, football, baseball, soccer, field hockey, lacrosse, hockey and other sports where ordinary play puts players in direct contact or close proximity) must limit activities exclusively to no-contact drills and practices.

The public health data and guidance on which this document is based can and does change frequently. The most recent version of this document can be found on the Commonwealth's website, <http://www.mass.gov/>

IMPLEMENTING SAFETY MEASURES FOR YOUR OPERATION

All organizations must immediately adopt and maintain the following generally applicable COVID-19 safety rules.

Social Distancing

- All persons, including employees, customers, and vendors should remain at least six feet apart to the greatest extent possible, both inside and outside workplaces
- Establish protocols to ensure that employees can practice adequate social distancing
- Provide signage for safe social distancing
- Require face coverings or masks for all employees and customers

Hygiene Protocols

- Provide hand-washing capabilities throughout the workplace
- Ensure frequent hand washing by employees and adequate supplies to do so
- Provide regular sanitization of high touch areas, such as workstations, equipment, screens, doorknobs, restrooms throughout work site

Staffing and Operations

- Provide training for employees regarding the social distancing and hygiene protocols
- Employees who are displaying COVID-19-like symptoms do not report to work
- Establish a plan for employees getting ill from COVID-19 at work, and a return-to-work plan

Cleaning and Disinfecting

- Establish and maintain cleaning protocols specific to the business
- When an active employee is diagnosed with COVID-19, cleaning and disinfecting must be performed
- Disinfection of all common surfaces must take place at intervals appropriate to said workplace

The application of these measures for athletic activities for Phase II is detailed below: